



## **MONTHLY UNITS REPORT**

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You will need to contact us monthly, by the 20th, to make changes to the number of units billed. If you do not provide us with this information, property will be billed at total number of units. This form can be dropped off at the city hall, emailed or faxed.

NAME ON ACCOUNT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TOTAL NUMBER OF UNITS: \_\_\_\_\_

TOTAL NUMBER OCCUPIED: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_