



## **Plumbing Contemporaneous Review Standards & Guidelines for the Craig/Moffat County Regional Building Department**

### **Jurisdiction:**

The Craig/Moffat County Regional Building Department (CMRBD) serves Craig and all of Moffat County, with the exception of Dinosaur CO. which is not within our jurisdiction.

### **Overview:**

The state has developed a standard procedure for conducting contemporaneous reviews to ensure consistent, timely and efficient enforcement of Colorado's plumbing licensure and apprenticeship requirements. This procedure is pursuant to Section 12-155-120(1) and (10), Colorado Revised Statutes.

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### **Procedure:**

1. ***Plumbing Contractors:*** Contractors performing plumbing work within our jurisdiction must be licensed/registered both at the local level and by the State of Colorado, prior to obtaining a permit or performing any plumbing work. All plumbing work, performed in our jurisdiction, is subject to permitting and inspections by CMRBD.

Plumbing Contractors must license/register with CMRBD prior to permit application and provide current documentation showing:

- A. Plumbing Contractor license issued from the State of Colorado.
- B. Current licensing documents from DORA showing the Contractors full-time Master Plumber maintains active registration and licensure (respectively).
- C. Current Liability Insurance

If no active state license or registration exist, CMRBD will not issue a plumbing permit.

Exception: If the applicant is a residential home owner who is the bona-fide owner of the property and will be performing all of the work themselves.

Note: CMRBD will verify the State Plumbing License by accessing the Department of Regulatory Agencies (DORA) website.

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2. ***Active License Verification:*** Plumbing Contractors must ensure all licensing and registration documentation is current and active. If license or registration documents expire prior to completion of the permitted work, all issued permits will be inactivated. The contractor must provide current documents in order to re-activate permits and obtain further inspections.

3. **License Personnel Changes:** If the Plumbing Contractor originally assigned to the job is replaced or leaves the project prior to completion of the permitted work, plumbing permits will be inactivated by CMRBD. If another approved contractor takes over, the permit will be amended accordingly, and recorded to document the change.

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4. **On-site License Verification:** Plumbing inspectors from CMRBD will conduct occasional on-site inspections for compliance with Section 12-155-108 & 12-155-124 of the Colorado Revised Statutes. Inspectors will verify licensure for all plumbers and registrations of all apprentice plumbers performing work at the jobsite being inspected.

Plumbers and apprentices are required to be onsite during inspections and must be able to provide license documentation at the request of the inspector. Inspectors will verify compliance with the license to apprentice ratio as required by law.

In the event that the inspector cannot verify that a contractor is compliant with the licensing requirements, a stop work order will be issued until verification can be provided.

Any violations will be recorded in the inspection report, and based upon the scope and extent of the violation, at the inspector's discretion, proceed with submitting a formal complaint to the State Plumbing Board.

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