



**FOR THE SAFETY
OF OUR COMMUNITY WE ARE**

CLOSED

**TO THE PUBLIC UNTIL FURTHER NOTICE
HOW TO REACH US**

KEY PHONE NUMBERS:

City Manager	Peter Brixius	970-826-2023
Municipal Court Clerk	Gayle Zimmerman	970-826-2018
Building department	Marlin Eckhoff	970-826-2013
City Clerk	Liz White	970-826-2008
Human Resources	Gina Duran	970-826-2010
Finance	Bruce Nelson	970-826-2007
Parks & Recreation department	Ryan Dennison	970-826-2004
Road & Bridge department	Shane Baker	970-824-4463
Solid Waste	Rod Durham	970-826-2014
Water/Wastewater department	Mark Sollenberger	970-824-6340
Police department	Jerry Delong	970-826-2360
Museum	Dan Davidson	970-756-1523

UTILITY BILLING:

Payments:

1. Pay online: www.xpressbillpay.com
You will need the information on your BILL
2. Pay by phone: (1-800-720-6847)
You will need the information on your BILL
OR: Call – 970-826-2005 to pay by phone
3. Payment in DROP BOX: Two locations
In City Hall parking lot or inside City Market by service counter

Start or Discontinue or Change Utility Service:

1. Forms are available on the City Website: www.ci.craig.co.us under Utility Billing, then Utility Forms, then click on the dropdown that says – Utility Forms

For Questions:

1. Have questions: Call us – (970-826-2005)

CITY SALES TAX:

Licenses-Reports-Payments:

1. Go to <https://craig.munirevs.com>
Munirevs support at (888-751-1911)

For Questions:

1. On City Sales Taxes:
Go to www.craig.co.us under Sales Tax
Call: (970-826-2003)
Email: kburns@ci.craig.co.us

COUNCIL MEETINGS: *Due to the emergency nature of the COVID-19 pandemic, the public will be invited to attend the meeting only by viewing the streaming video of the meeting on the YouTube channel. City Council members and staff may attend the meeting in person or electronically. Any public comment on the business items listed below may be made by email directed to lwhite@ci.craig.co.us prior to the commencement of the meeting.*

Link to youtube: <https://www.youtube.com/cityofcraig>

CITY CLERK: Liz White

Phone: 970-826-2008 FAX: 970-826-2036 Email: lwhite@ci.craig.co.us

- To renew liquor licenses-please mail renewal application and appropriate fees addressed to City Clerk at 300 West 4th Street, Craig, CO 81625.
- Forms are accessible on the city website @ https://www.ci.craig.co.us/departments/city_clerk.php

HUMAN RESOURCES: Gina Duran

Phone: 970-826-2010 FAX 970-826-2036 Email: gduran@ci.craig.co.us

MUNICIPAL COURT PAYMENTS, CLASS & COMMUNITY SERVICE COMPLETIONS:**Payments**

- Can be made Via credit card by calling 970-826-2018 or 970-826-2005. Please provide case number if possible and the **Defendant's name**.
- Can leave payment in an envelope marked "COURT" in the drop box. (If making a cash payment, please have exact change)
- Mail to Municipal Court – 300 W 4th St – Craig, CO 81625

Class & Community Service Completions

- Email to gzimmer@ci.craig.co.us
- Leave in an envelope in the drop box.
- Mail to Municipal Court – 300 W 4th St – Craig, CO 81625

Any questions, please call Gayle Zimmerman, Court Clerk, at 970-826-2018

Parks & Recreation: Ryan Dennison 970-826-2004

For general Parks & Recreation Department inquiries, please email: craig-pnr@ci.craig.co.us or rdennison@ci.craig.co.us

To register for youth sports and recreation programs. Register online at: <http://ccoc.maxgalaxy.net>

Active Adult Programming and General Information

Alicia Baker (970) 826-2029

abaker@ci.craig.co.us

Youth & Adult Sports

Travis Sanford (970) 826-2006

tsanford@ci.craig.co.us

Aquatics

Caroline Thornberry (970) 826-2017

cthornberry@ci.craig.co.us

REGIONAL BUILDING DEPARTMENT

Marlin Eckhoff – Building Official

970-826-2018 office / 970-326-3645 cell / mjeckhoff@ci.craig.co.us

Gayle Zimmerman – Building Assistant

970-826-2018 / gzimmer@ci.craig.co.us

PERMITS

- Mechanical & Plumbing Permits – pulled by contractors: You can continue to call-in permits to 970-826-2013 or 826-2018 or email meckhoff@ci.craig.co.us or gzimmer@ci.craig.co.us
- Mechanical & Plumbing Permits – pulled by home owners: You can email meckhoff@ci.craig.co.us. A majority of permits may be issued via email, depending on the complexity of the project.
- Building Permits - You can email meckhoff@ci.craig.co.us. A majority of permits may be issued via email, depending on the complexity of the project.
- Payment may be made with a card via phone once permit is issued.

INSPECTIONS

- Many inspections may be done by texting videos/pictures to 970-326-3645 for approval. Contact Marlin for details.

DO NOT conceal any work until approved by the Building Official. Some site visits may be necessary depending on the project and type of inspection.